

SAMPLE PARISH STEWARDSHIP REPORTS

Parish accountability is essential. Reporting on the use of the parish's gifts of time, talent, and treasure gives witness to the generosity of parishioners and is also a testament to the parish's proper stewardship of these gifts.

Weekly bulletin update highlighting a "Steward of the Week," a stewardship thought of the week, and the parish's financial picture.

Monthly bulletin reports for funds and volunteer time donated compared to the same month the preceding year. Occasional mention of what was accomplished through parishioners' generosity is helpful.

An **annual parish stewardship report**, including treasure, time and talent. A bar-graph or pie chart is sometimes helpful in reporting expenses and income. It could be inserted in the bulletin or mounted on a poster. Time and talent could be reported by number of volunteers or hours donated.

An **annual comparison report** showing what the average household contributes in the weekly offertory and what each average envelope holder contributes compared with the average contribution by people who do not use envelopes. Also, the number of families participating in the Annual Stewardship Renewal, and the average amount of volunteer time donated to the parish compared with families who do not participate in the Annual Stewardship Renewal.

Every parish report should include a word of thanks and encouragement from the Pastor and mention that parishioners' generosity makes the results possible.